

专业访问签证 (PVP) 申请清单- 外籍专才系统 (ESD)**CHECKLIST FOR PROFESSIONAL VISIT PASS(PVP) – ESD system****基本信息**

Principle information requires:-

Name of applicant 申请人姓名	
Marital status 婚姻状态	Single / Married 单身/已婚
Complete current residential address with postal code 完整住址包括邮政编码	
Visa Collection Center**入境签领取中心 (only for country that require visa only) (仅针对只需要入境签证的国家)	
Email address 电子邮箱地址	
Duration of assignment 工作任务期限 (半年/1 年)	

Documents require 需要文件:-

No.	Items	Status
1.	Copy of Passport all page- Scan in color 护照全页彩色扫描件 (must have 6 consecutive empty page)(Passport validity must be more than 1 year) (须有至少 6 页连续空页) (护照有效期须超过 1 年)	
2.	Updated Resume 最新的履历表 (Must include total years of working experience) (须注明总共多少年的工作经验)	
3.	Copy of Highest Educational Certificate 最高学历证书扫描件 (彩色) (If the original is non-English, need to be translate and certify by court interpreter/Embassy of the respective country/company HR) (如果原文不是英文, 需要翻译并且被法庭/大使馆/公司人事部 认证)	
4.	Letter of Award(LoA)/Contract for project (with oversea company) 授标函/工程合约 (与海外公司) (If not from the same group) (如果不是同一个组织)	
5.	Letter of Invitation by sponsor company 赞助公司的邀请函 (Must mention duration and purpose of invitation) (须注明邀请函的有效期与目的)	
6.	Letter of acceptance by applicant 申请人的录取通知书 (Must mention position, duration and salary amount paid by home country) (须注明职位, 期限, 原公司发的工资数目)	
7.	Confirmation of employment letter from oversea company 海外公司的聘书确认书 (须注明职位, 期限, 原公司发的工资数目) (Must mention position, duration and salary amount paid by home country)	
8.	Job Description 职位描述 (Must be printed in company letterhead) (须以公司信头打印出来)	
9.	Supporting Document from Approving Agency / Regulatory body (if applicable) 批准机构/监管机构的支持文件 (如有)	
10.	Digital color photograph (blue background) size 20kb (W99 x H147)mm 彩色电子人头照 (蓝色背景) 文件大小 20kb (宽 99 x 高 147)mm	



Documents required for Dependent 家属签所需文件:-

(All documents must be in PDF format except for digital photo in JPG, Max size per file is 10mb)

(全部文件必须是 PDF 格式，除了电子人头照 (JPG 格式，单一文件大小最大是 10mb))

No.	Items	Status
1.	Copy of Passport all page- Scan in color 护照全页彩色扫描件 (must have 6 consecutive empty page)(Passport validity must be more than 1 year) (须有至少 6 页连续空页) (护照有效期须超过 1 年)	
2.	Digital color photograph (blue background) 电子人头照 (蓝色背景)	
3.	Marriage certificate 婚姻注册证书 (Must be in English version and CTC by the issuing country Embassy in Malaysia or Malaysia Embassy in the home country) (必须是英文版本，然后被当地驻马来西亚大使馆 或者 当地的马来西亚大使馆认证)	
4.	Birth Certificate – for children 小孩出生证书 (Must be in English version and CTC by the issuing country Embassy in Malaysia or Malaysia Embassy in the home country) (必须是英文版本，然后被当地驻马来西亚大使馆 或者 当地的马来西亚大使馆认证)	